

Angus Valley Area Neighborhood Association

Minutes of the Board

Held on April 7, 2007 at 10:00 a.m. at the Milwood Library

Item	Topic	Activity
0	Call to Order & Attendance	The meeting was called to order at 10:05 a.m. The list of Board Members in attendance or absent and Guests in attendance is attached. 9 Board Members were present; 2 Absent. There were 2 guests in attendance.
1	Review of Minutes of General Membership	A copy of the Minutes from the General Membership Meeting were distributed by Sheridan Foster and reviewed by the group. After a brief discussion, a motion was made & seconded to accept the Minutes. Upon a vote, the Minutes were approved.
2	Finalize Bylaws	A copy of the Bylaws which were approved at the General Meeting were presented by John Baylor. After a brief discussion, a motion was made & seconded to accept the Bylaws as modified to reflect the final vote of the General Meeting held on March 27, 2007. Upon a vote, the Bylaws were approved and copies were signed by each of the Officers and Board Members in attendance.
3	Finance Report	Jim Lorance presented the Finance Report, a copy of which is attached.
3.a	Bank Account Set Up and Selection	Jim indicated that he had conducted a brief survey of financial institutions for setting up the AVANA bank account and recommended the Austin Telco Credit Union (ATCU). A motion was made & seconded to accept his recommendation. There was no discussion. Upon the vote, the ATCU was confirmed

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3.b.	Authorize signatures	<p>as the banking institution for AVANA. Jim indicated that a letter of authorization was needed to establish the AVANA account; and he would prepare such a letter and circulate it for signature.</p> <p>Jim stated that the Bylaws of AVANA indicate that the President, Vice President and one member who is appointed by the Board shall be signers on the checking account. He indicated that the Board needed to appoint the third individual. A motion was made & seconded to appoint the Vice President to be the third signer on the account. There was no discussion and upon the vote, the Vice President was confirmed as the third signer on the AVANA account.</p>
3.c.	Securing an FEIN under Non Profit	<p>Jim indicated that he had applied for a FEIN number for AVANA</p>
3.d.	Consideration/setting suggested Annual Dues	<p>A brief discussion was held as to setting the recommended annual dues per household. The motion was made and seconded to adopt the sum of \$10.00. Without further discussion, the vote carried to adopt the recommended sum of \$10.00 per household per year.</p>
4.a	Newsletter	<p>It was reported by John Baylor that printing of the newsletter would normally run around \$100.00;</p>
4.b	P.O. Box & Postage	<p>printing for the general membership and Board Meeting would vary, but would not likely exceed \$100; and a post office box would run \$22.00 for each six month period. It was requested that the Board establish limits on such recurring expenditures.</p>
4.c	Printing for general membership/Board Meetings	<p>The motion was made and seconded to limit each type of recurring expenditure to a maximum of \$150.00 each without further Board approval. After a brief discussion, the motion carried.</p>
4.d	Supplies	<p>After a brief discussion, the motion carried.</p>

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4.e	Other	<p>This issue of authorizing the President and Treasurer to approve unique expenditures without further Board approval was raised. The motion was made and seconded to authorize the President and Treasurer to approve such expenditures with a limit on each type of unique expenditure of less than \$225.00 without further Board approval; however, any such expenditure could not create a deficit in the AVANA bank account. After a moderate discussion, the motion carried.</p>
5	<p>Review of recognized issues and consideration of chairs to head up committees</p>	<p>There was a discussion led by John Baylor regarding participation by a designated Board Member on each of the various AVANA Committees. The motion was made and seconded to designate a Board Member for each Committee and to require their attendance at the Committee meetings. Without further discussion, the motion carried. The following individuals volunteered or were assigned for the named Committees.</p>
5.a	Traffic & Safety	Chuck Pace, Lori Yuja & David Brown
5.b	Crime & Interface with APD	Chuck Pace
5.c	Parks	Brad Arndt
5.d	Code Issues	David Brown and Harry Lundell
5.e	Long Term Issues	David Brown and Harry Lundell
5.f	Liaison to other neighborhoods	Dennis Barnes; David Brown and Jim Lorange
5.g	Liaison to Davis Elementary School	Kimberly Parker
5.h	Social Events/Participation/Fund Raising	Harry Lundell
5.i	Communications - Newsletter	<p>It was announced that the target date for the next newsletter would be late May. The motion was made and seconded that the content of each newsletter must be approved by the President or his designee prior to publication. After a moderate discussion, the motion</p>

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	Communications - Website	It was announced that there has not yet been a target date for the launch of the AVANA Website.
6	Appointment of Parliamentarian & Others	It was suggested that a Parliamentarian for the Board be appointed. After a brief discussion, David Brown volunteered for the post was accepted by the Board.
7	Best time for Board to hold Quarterly Meetings	John indicated that the Millwood Library is available on the following dates: Tues. May 29 th ; Monday June 18 th ; and Tuesday July 31 st . It was agreed that the Board would meet on all those dates.
8	Other Matters for Discussion	Kimberly brought to our attention that there are water quality checks from the outside faucets being on a monthly basis at the homes of residents on Mustang Chase.
	Adjournment	There being no further business before the Board, the meeting was adjourned at 11:45 a.m.


 Sheridan Foster, Secretary

5/29/2007
 Date